



## Home Energy Loan Program Certificate of Completion

### Customer Certification

**Notice to Customer: Please sign this certificate when the work is completed to your satisfaction**

#### Completion of Work

I certify that each property improvement, financed through a Michigan Saves Authorized Lender and listed on the Michigan Saves Specification Sheet, has been satisfactorily completed in accordance with the contract and cost estimate provided me by the Michigan Saves Authorized Contractor listed below.

I understand that the acceptance of the materials used and the work performed, and the selection of the contractor, is my responsibility. I further understand that neither Michigan Saves Inc., and its respective directors, employees, affiliates, agents, designees, and subcontractors employed in the management of the Michigan Saves Home Energy Loan Program, nor the Authorized Lender, guarantee the performance, quality, or workmanship of the property improvements. All carbon offset credits and economic benefit related to such carbon offset credits, if any, arising from the property improvements described herein shall belong to Michigan Saves, Inc.

#### Release of Information

Michigan Saves has received and will receive information related to the work performed on my property and will use that information to serve customers more efficiently and effectively. Michigan Saves may collect information related to the work performed on my property and may share that information with the United States Department of Energy or the State of Michigan, for reporting purposes. All parties, who may receive such information, will treat the information as confidential unless otherwise required by law. Notwithstanding anything to the contrary:

- 1) I authorize my contractor and my lender to share information with Michigan Saves, including contract information, data on work performed and equipment installed, information regarding my loan, and other information relating to or arising from participation in the Michigan Saves Home Energy Loan Program.
- 2) I understand that an agent of Michigan Saves may conduct an on-site inspection at my business to assess the installation of the property improvements.
- 3) Michigan Saves will not release any of my personal identifying information for marketing or other purposes without my express written consent and will not sell my information to third parties. For all uses other than program management or reporting, Michigan Saves will only release information in an anonymous and aggregated form with all personal identifying information removed.

Signature of Customer

Print Name

Date

### Contractor Certification

I, the undersigned contractor, certify that: (1) The customer signed this certificate after final completion of the property improvements, and all signatures on this certificate are genuine; (2) In consideration of the disbursement of payment, I hereby waive and release the right to claim a lien for labor, services, or materials furnished to the customer with regard to the property improvements; (3) The property improvements were installed in accordance with Michigan Saves program guidelines and applicable laws, regulations, and ordinances including, but not limited to, the Michigan Building Code; (4) I have complied with the requirements of Michigan's Construction Lien Act; and (5) All equipment removed through this program has been disabled, and to the best of my knowledge, recycled or disposed of in accordance with local, state, and federal laws, codes, and ordinances. I take full responsibility for being aware of any applicable laws, codes, or ordinances associated with proper disposal of refrigerants, electronics, and other hazardous wastes.

Contractor Representative Signature

Print Name

Title

Company Name

Contractor ID #

Date Work Completed

**PLEASE CREATE A NEW PROJECT RECORD AND COMPLETE THE SPECIFICATION SHEET WITHIN THE ONLINE CONTRACTOR PORTAL**