



Michigan Saves Contractor Qualifications

All contractors must meet the minimum qualifications described in the table below and provide the appropriate documentation to be considered by Michigan Saves.

Category	Home Energy Loan Program	Business, Multifamily, and Public Sector Energy Financing Program(s)
Business Organization & Insurance		
State of Michigan Business License	Corporations and LLC's must be registered and in good standing with the State of Michigan Corporate Division. Sole proprietors and limited liability partnerships do not have to register their business with the State of Michigan.	
Certificate Holder & Additional Insured on Certificate of Insurance	Michigan Saves must be listed on contractor's Certificate of Insurance as a Certificate Holder and Additional Insured on the general liability policy. <i>(Documentation Required)</i>	
General Liability Insurance Coverage	Minimum of \$1 million per occurrence and \$1 million aggregate	Minimum of \$1 million per occurrence and \$2 million aggregate
Workers' Compensation or Self-Insurance Coverage	Minimum of \$100,000 each accident and \$500,000 policy limit	
Financial Due Diligence	N/A	Michigan Saves' lending partner will examine the contractor's financial background and establish a credit profile <i>(Documentation may be required)</i>
License & Certifications		
Trade License (as applicable)	Active license in applicable trade, as required by law, with no pending actions against the license by the State of Michigan. Contractor must provide license number(s)	
Boiler Installer (<i>Boiler Installation/Repair</i>)	Boiler Installation License	
Electrical Contractor (<i>Lighting Replacement/Retrofits</i>)	N/A	Master Electrician or Electric Contractor License
Energy Auditor Qualifications (as applicable)	BPI Building Analyst, RESNET Certified HERS Rater, WAP Level I/II Inspector Certification, LIUNA Energy Auditor Certification <i>(Documentation Required)</i>	AEE Certified Energy Manager (CEM) or Certified Energy Auditor (CEA), ASHRAE Building Energy Assessment Professional, or have equivalent education & experience. <i>(Documentation required)</i>
Energy Auditor Project Experience	BPI Home Energy Auditing Standard	ASHRAE Level II or Rebuild Michigan TEA standard <i>(Documentation Required)</i>

Category	Home Energy Loan Program	Business, Multifamily, and Public Sector Energy Financing Program(s)
Equipment Manufacturer, Distributor, and Project Managers	None required	None required
General Contractor (Air Sealing, Insulation, Roofing, Siding, Windows/Doors)	Residential Builders or Residential Maintenance & Alteration License AND Federal Lead-Safe Certification. For Maintenance and Alterations License, the following classifications are required: <ul style="list-style-type: none"> • Insulation • Screen & Storm Sash Third-party certification (BPI, LIUNA, WAP, or RESNET) required if providing air sealing or insulation.	No audit necessary for commercial projects with air sealing or insulation
HVACR Contractor (Duct Sealing, Geothermal Systems, HVAC Equipment, Refrigeration, Solar Thermal, Steam Systems, Water Heaters)	Mechanical contractor license. The <u>underlined</u> classifications are required. Other classifications are suggested. <ol style="list-style-type: none"> 1. Hydronic heating, cooling, and process piping 2. <u>HVAC equipment</u> 3. Ductwork 4. Refrigeration 5. <u>Limited heating service</u> 6. Unlimited heating service 7. <u>Limited refrigeration and air conditioning service</u> 8. Unlimited refrigeration and air conditioning service 9. Specialty license solar 	
Plumbing Contractor (Water Heaters)	Master Plumber or Plumbing Contractor License	
Solar PV Installer Qualifications	Master Electrician or Electrical Contractor License AND a Residential Builder License; Interconnection agreement (<i>Documentation Required</i>)	
Federal Lead-Safe Certification	Required for all contractors with a Residential Builder or Maintenance & Alteration License (<i>Documentation Required</i>). Strongly suggested for all other contractors	
Asbestos Awareness Certification	Suggested for all contractors, but not required	
Training/Education		
Michigan Saves Contractor Training	Must attend HELP contractor training session	Must attend BEF contractor training session
Disciplinary Actions		
	Business (including predecessors) and owners must not have been subject to disciplinary proceedings or license revocation by the State of Michigan. In addition, company or its owners/principals may not have any outstanding legal claims, including bankruptcy	
Signature Agreement		
Michigan Saves Contractor Agreement	Must read and agree to the terms and conditions of the Michigan Saves Home Energy Loan Program Contractor Agreement	Must read and agree to the terms and conditions of the Michigan Saves Business Energy Financing Program Contractor Agreement